



ATTENDANCE POLICY

Purpose

There are times when the club's membership is full, and any new enquiries are placed on a waiting list. In order to manage this waiting list the club needs to be aware of when a place at the club becomes available. To support this, the committee have put the following guidelines in place.

Expectations

It is a general expectation that when a junior player becomes a member of HHTTC, they will attend the coaching sessions every week. The club's committee is aware that there are circumstances from time to time which prevent this from happening such as holiday and illness. When these situations arise, a message (phone call, text or email) should be sent to Head Coach, Bob Yorke, at the earliest convenience. This is to enable Bob to effectively plan for the coaching session and manage staffing requirements.

Membership

To ensure that the club is not losing money, and that people who are on the waiting list have a fair chance of becoming a member, we have put the following measure in place for coaching evenings:

The club reserve the right to cancel a membership in the following circumstances;

- *If a junior member misses 4 weeks of coaching in a row, without valid reason (namely illness or holiday) or;*
- *If a junior member misses 6 weeks of coaching in a 3 month period, without valid reason (namely illness or holiday)*

This place will then be offered to the person at the top of the waiting list.

Although it is the responsibility of the member to inform the club of the reason for absence, every effort will be made to contact the member before a membership is cancelled.

HHTTC are open for coaching sessions for 50 weeks of the year in a typical year, with just a 2 week break over Christmas. Coaching sessions continue to run during all other school holidays, unless otherwise notified.

Your support

Parents and players' support with this policy is very much required. We hope that all members understand the reasons for adopting such rules and expect all members to abide by them upon signing of the membership form.